



National Finance Center CAPPS Notification

Reminder – 2023 Annual Pay Raise Requirements and Table Updates DUE TODAY (Project 50038)

January 3, 2023

Reference Number: NFC-1672767975

Dear Customer:

As previously reported to you, the President issued an Executive Order dated December 23, 2022, finalizing the 2023 federal pay raise. Therefore, the National Finance Center has begun pay raise processing activities for the 2023 Annual Pay Raise Project as scheduled. **The Executive Order Number is 14090.**

Due to the impact of the end-of-year holidays on this project, the processing dates identified on the [2023 Annual Pay Raise Activities TIMELINE](#) must be followed to ensure that the January 2023 pay increase is processed for Pay Period 01, 2023. Please follow the instructions outlined in the [2023 Annual Pay Raise Customer Procedures](#).

The “final deadline” for Agencies to submit Annual Pay Raise requirements and Table Management System (TMGT) updates is Tuesday, January 3, 2023. There will be no extensions, so please ensure that your Agency-approved point(s) of contact are aware of this date and plan submissions accordingly.

If you have any questions/comments regarding this notification or need to submit any pay raise forms, please send an email to the Annual Pay Raise Mailbox, Annual.PayRaise@usda.gov.

NOTE: The contents of this notification and other Annual Pay Raise forms/resources can be viewed online at the [Annual Pay Raise Web site](#).

Thank You,
2023 Annual Pay Raise Team